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**HINCKLEY & BOSWORTH
BOROUGH COUNCIL**



**Hinckley & Bosworth
Borough Council**

**AGENDA FOR THE
EXTRAORDINARY MEETING OF THE COUNCIL**

**TO BE HELD ON
THURSDAY, 24 FEBRUARY 2022
AT 6.30 PM**

Fire Evacuation Procedures

- On hearing the fire alarm, leave the building **at once** quickly and calmly by the nearest escape route (indicated by green signs).
- *There are two escape routes from the Council Chamber – at the side and rear. Leave via the door closest to you.*
- Proceed to **Willowbank Road car park**, accessed from Rugby Road then Willowbank Road.
- **Do not** use the lifts.
- **Do not** stop to collect belongings.

Recording of meetings

At HBBC we are open and transparent about how we make decisions. We allow recording, filming and photography at all public meetings including Council, the Executive and Planning Committee as long as doing so does not disturb or disrupt the proceedings. There may occasionally be some reports that are discussed in private session where legislation requires this to happen, but this is infrequent.

We also allow the use of social media during meetings, which helps to bring the issues discussed to a wider audience.

Members of the public, members of the press and councillors are hereby informed that, in attending the meeting, you may be captured on film. If you have a particular problem with this, please contact us so we can discuss how we may accommodate you at the meeting.

Use of mobile phones

To minimise disturbance to others attending the meeting, please switch off your phone or other mobile device or turn it onto silent or vibrate mode.

Thank you



Date: 23 February 2022

Dear Sir/Madam

I hereby summon you to attend an Extraordinary meeting of the Hinckley & Bosworth Borough Council in the Council Chamber at these offices on **THURSDAY, 24 FEBRUARY 2022 at 6.30 pm**

Yours faithfully

A handwritten signature in black ink, appearing to read 'RK Owen'.

Miss RK Owen
Democratic Services Manager

A G E N D A

1. Apologies

2. Declarations of interest

To receive verbally from Members any disclosures which they are required to make in accordance with the Council's code of conduct or in pursuance of Section 106 of the Local Government Finance Act 1992. This is in addition to the need for such disclosure to be also given when the relevant matter is reached on the Agenda.

3. Calculation of council tax for 2022/23 (Pages 1 - 8)

To seek approval of the council tax for 2022/23.

This report was deferred at the meeting on 22 February due to Leicestershire County Council not yet having set their precept.

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Hinckley & Bosworth Borough Council

Forward timetable of consultation and decision making

Council 24 February 2022

Wards affected: All

CALCULATION OF COUNCIL TAX FOR 2022/23

Report of Head of Finance

1. Purpose of report

1.1 To obtain approval of Council Tax for 2022/23.

2. Recommendation

2.1 That the following be approved in accordance with the Local Government Finance Act (1992) for 2022/23:

- (a) £55,941,460, being the aggregate of the amounts, which the Council estimates for the items set out in Section 31A (2) of the Act. (Gross Expenditure on General Fund Services, Special District Expenses and Parish Precepts)
- (b) £48,007,901, being the aggregate of the amounts which the Council estimates for the items set out in Section 31A (3) of the Act. (Gross Income including External Financing and the Use of Reserves)
- (c) £7,933,559, being the amount by which the aggregate at (a) above exceeds the aggregate at (b) above calculated by the Council, in accordance with Section 31A (4) of the Act as its Council Tax requirement for the year (Amount to be Funded from Council Tax, including Special expenses and Parish precepts)
- (d) £144.87, being the amount calculated by the Council, in accordance with Section 31 (B) of the Act, as the basic amount of its Council Tax for the year. (Average Local Council Tax, not including Parish Precepts)

- (e) A Band D Council Tax for Borough wide services, excluding Special Expenses and Parish Council precepts, of £125.50.
- (f) An average Band D Council Tax relating to Borough wide services and an average of Special Expenses and Parish Council services of £203.37.
- (g) Appendix B being the Council Tax for the HBBC District divided by the tax base, including amounts for the Leicestershire County Council, The Office of the Police and Crime Commissioner for Leicestershire, and Leicester, Leicestershire and Rutland Combined Fire Authority and for each area and valuation. (Council Tax Band Charges for each Parish and Special Expense area).

3. Background to the report

- 3.1 The General Fund revenue budget for 2022/23 has been drawn up in accordance with the principles set out in the Budget Strategy (the Strategy). The General Fund revenue budget 2022/23 presented alongside this report.
- 3.2 The Council Tax Base for 2022/23 is 39,010.5 and was approved, in accordance with the delegation scheme by the Head of Finance (S151 Officer) on 17th December 2021.
- 3.3 In addition to the Borough wide element, the Borough Council, as billing authority, has to collect Council Tax on behalf of the County Council, the Office of the Police and Crime Commissioner, the Fire and Rescue Service, Parish Councils and the Special Expenses Area. These other bodies issue precepts to the Borough Council specifying the amounts to be collected. These amounts are then paid over during the year in accordance with statutory timescales.
- 3.4 The full Capital & Revenue Estimates the “Budget Book” detailing further details on all Council budgets is available upon request and will be uploaded onto the intranet. Members are requested to raise any specific questions directly with the Head of Finance or the relevant service manager.

Council Tax 2022/23

- 3.5 The approved budgets for this Council result in an average increase in Council Tax excluding the Special Expenses area of Hinckley of 4.15% and including the Special Expenses area of Hinckley of 3.57%.
- 3.6 The proposed levels of increases for each of the precepting bodies are as follows:
 - Leicestershire County Council – 2.99%
 - The Office of the Police and Crime Commissioner for Leicestershire – 4.03%
 - Leicester, Leicestershire and Rutland Combined Fire Authority – 7.22%

3.7 Based on these levels the resulting Council Tax amount for each valuation band is as follows:

Valuation Band	A £	B £	C £	D £	E £	F £	G £	H £
Leicestershire County Council *	968.64	1,130.08	1,291.52	1,452.96	1,775.84	2,098.72	2,421.60	2,905.92
The Office of the Police and Crime Commissioner for Leicestershire	172.15	200.85	229.54	258.23	315.61	373.00	430.38	516.46
Leicester, Leicestershire and Rutland Combined Fire Authority	49.53	57.78	66.04	74.29	90.80	107.31	123.82	148.58

* At the time of writing this report the precept for Leicestershire County Council is awaiting final approval by their appropriate committee to take place on 23 February 2022. Therefore, if required, any amendments will be tabled at Council.

3.8 The average 2022/23 Council Tax relating to Parish Council items of expenditure, including Special Expenses, for Band D is £77.87, an increase of 1.91% over 2021/22.

3.9 The average total amount of Council Tax due at Band D will be £1,988.85 for 2022/23, an increase of 3.31% over 2021/22. The actual percentage increase for each taxpayer will vary depending on the area in which they live. In summary, the average band D Council Tax is made up as follows:

	2022/23 Council Tax	2021/22 Council Tax	Increase
Leicestershire County Council *	£1,452.96	£1,410.78	4.99%
Leicester, Leicestershire and Rutland Combined Fire Authority	£74.29	£69.29	1.96%
The Office of the Police and Crime Commissioner for Leicestershire	£258.23	£248.23	6.43%
Hinckley & Bosworth Borough Council Including Special Expenses	£144.87	£139.87	4.33%
Parish Councils	£58.50	£57.04	2.04%
Total Council Tax	£1,988.85	£1,925.21	4.88%

* At the time of writing this report the precept for Leicestershire County Council is awaiting final approval by their appropriate committee. Therefore, if required, any amendments will be tabled at Council.

4. Exemptions in accordance with the Access to Information procedure rules

4.1 Report taken in open session.

5. Financial implications (AW)

5.1 Contained in the body of the report

6. Legal implications (MR)

6.1 The Local Government Finance Act 1992 and the Local Authorities (Calculation of Council Tax Base) Regulations 1992 (as amended) set out the requirement for the Council to confirm and formally approve its Council Tax Base and notify it to its precepting bodies.

Precept setting must be completed and submitted to the Council by the 31 March by precepting bodies. In the event this deadline is missed the Billing Authorities (Anticipation of Precepts) Regulations 1992 contain provisions for anticipating the precept, provided they have issued one in the last three years immediately previous.

7. Corporate Plan implications

7.1 Council Tax levels will have an indirect impact on all Corporate Plan targets.

8. Consultation

8.1 All budget holders, Corporate Operations Board and the Strategic Leadership Board have been consulted throughout the budget setting process.

9. Risk implications

9.1 It is the Council's policy to proactively identify and manage significant risks which may prevent delivery of business objectives.

9.2 It is not possible to eliminate or manage all risks all of the time and risks will remain which have not been identified. However, it is the officer's opinion based on the information available, that the significant risks associated with this decision / project have been identified, assessed and that controls are in place to manage them effectively.

9.3 The following significant risks associated with this report / decisions were identified from this assessment:

Management of significant (Net Red) Risks		
Risk Description	Mitigating actions	Owner
That the Council has insufficient resources to meet its aspirations and cannot set a balanced budget	<p>A budget strategy is produced to ensure that the objectives of the budget exercise are known throughout the organisation.</p> <p>The budget is scrutinised on an ongoing basis to ensure that assumptions are robust and reflective of financial performance.</p> <p>Sufficient levels of reserves and balances are maintained to ensure financial resilience</p>	A Wilson

10. Knowing your community – equality and rural implications

- 10.1 Precepts for parishes will fund expenditure on their services. Rural communities also benefit from services provided by other precepting authorities
- 10.2 Various Council Tax concessions are available. These concessions are in accordance with rules set by MHCLG

11. Climate implications

- 11.1 There are no direct implications arising from this report

12. Corporate implications

- 12.1 By submitting this report, the report author has taken the following into account:
- Community Safety implications
 - Environmental implications
 - ICT implications
 - Asset Management implications
 - Procurement implications
 - Human Resources implications
 - Planning implications
 - Data Protection implications
 - Voluntary Sector

Background papers: DCLG/ MHCLG notifications
 Contact officer: Ashley Wilson (Head of Finance) Ext 5609
 Executive member: Cllr K Lynch

APPENDIX A: Council Tax breakdown

	£	£	£
Gross Income / Expenditure	41,736,430	(55,941,460)	(14,205,030)
National Non-Domestic Rates Baseline	2,687,603		2,687,603
New Homes Bonus	528,875		528,875
Collection Fund Deficit	39,837		39,837
National Non-Domestic Rates retained above Baseline	2,599,297		2,599,297
Lower Tier Support Grant	236,716		236,716
Services Grant 2022/23 only	179,153		179,153
Total	48,007,911	(55,941,460)	(7,933,549)
Council Tax requirement (net position)		(7,933,549)	
			Council Tax at Band D
HBBC		4,895,643	125.50
Special Expenses		755,633	19.37
Council tax for the Borough		5,651,276	144.87
Parishes		2,282,273	58.50
Total		7,933,549	203.37
Preceptors other than parishes			
Leicestershire County Council	56,680,708		1,452.96
Combined Fire Authority	2,898,090		74.29
Police & Crime Commissioner for Leicestershire	10,073,689		258.23
Council Tax All Services 2020/21	77,586,036		1,988.85
£1,988.85 represents the Average Band D Council Tax payable to cover all Borough Council, Special Expense, Parish Council, County Council, Fire and Police Services. This average represents a 3.31% increase on 2021/22			

	Total £
HBBC Budget Requirement 2022/23 Excluding Special Expenses and Parish precepts	11,167,124
LESS External Funding:	
National Non-Domestic Rates Baseline	(2,687,603)
New Homes Bonus	(528,875)
Collection Fund (Surplus)/ Deficit	(39,837)
National Non-Domestic Rates retained above baseline	(2,599,297)
Lower Tier Support Grant	(236,716)
Services Grant 2022/23 only	(179,153)
	(6,271,481)
Funding from Council Taxpayer	4,895,643

APPENDIX B

Council Tax 2022/23

Valuation Band	A	B	C	D	E	F	G	H
Proportion Of Band D	6/9	7/9	8/9	9/9	11/9	13/9	15/9	18/9
	£p	£p	£p	£p	£p	£p	£p	£p
Parish								
Hinckley	1,319.81	1,539.78	1,759.76	1,979.71	2,419.65	2,859.59	3,299.53	3,959.43
Bagworth	1,354.71	1,580.49	1,806.28	2,032.06	2,483.62	2,935.20	3,386.77	4,064.12
Barlestone	1,347.51	1,572.09	1,796.69	2,021.26	2,470.42	2,919.60	3,368.77	4,042.52
Barwell	1,337.00	1,559.83	1,782.67	2,005.49	2,451.15	2,896.83	3,342.49	4,010.98
Burbage	1,321.40	1,541.63	1,761.87	1,982.09	2,422.55	2,863.02	3,303.49	3,964.18
Cadeby	1,301.17	1,518.03	1,734.90	1,951.75	2,385.47	2,819.20	3,252.92	3,903.50
Carlton	1,305.73	1,523.35	1,740.98	1,958.59	2,393.82	2,829.07	3,264.31	3,917.17
Desford	1,328.15	1,549.50	1,770.87	1,992.22	2,434.93	2,877.65	3,320.36	3,984.43
Earl Shilton	1,333.71	1,555.99	1,778.29	2,000.56	2,445.12	2,889.70	3,334.27	4,001.12
Groby	1,323.72	1,544.34	1,764.97	1,985.58	2,426.81	2,868.06	3,309.30	3,971.15
Higham	1,306.38	1,524.10	1,741.84	1,959.56	2,395.02	2,830.48	3,265.94	3,919.12
Market Bosworth	1,354.10	1,579.78	1,805.47	2,031.14	2,482.51	2,933.88	3,385.24	4,062.28
Markfield	1,329.87	1,551.51	1,773.16	1,994.80	2,438.08	2,881.38	3,324.66	3,989.59
Nailstone	1,334.98	1,557.47	1,779.98	2,002.46	2,447.45	2,892.45	3,337.44	4,004.92
Newbold Verdon	1,328.51	1,549.92	1,771.35	1,992.76	2,435.59	2,878.43	3,321.26	3,985.51
Osbaston	1,322.74	1,543.20	1,763.67	1,984.11	2,425.02	2,865.94	3,306.86	3,968.22
Peckleton	1,327.53	1,548.78	1,770.04	1,991.28	2,433.79	2,876.31	3,318.81	3,982.57
Ratby	1,328.28	1,549.66	1,771.05	1,992.42	2,435.17	2,877.94	3,320.70	3,984.83
Shackerstone	1,319.99	1,539.98	1,759.99	1,979.98	2,419.97	2,859.97	3,299.97	3,959.95
Sheepy	1,315.21	1,534.41	1,753.62	1,972.81	2,411.21	2,849.61	3,288.01	3,945.61
Stanton-U-Bardon	1,301.97	1,518.97	1,735.97	1,952.96	2,386.94	2,820.94	3,254.93	3,905.91
Stoke Golding	1,325.16	1,546.02	1,766.89	1,987.74	2,429.46	2,871.19	3,312.90	3,975.48
Sutton Cheney	1,321.13	1,541.32	1,761.51	1,981.69	2,422.06	2,862.45	3,302.82	3,963.38
Twycross	1,314.44	1,533.51	1,752.59	1,971.65	2,409.80	2,847.95	3,286.09	3,943.31
Witherley	1,306.95	1,524.77	1,742.60	1,960.42	2,396.06	2,831.72	3,267.36	3,920.83

